ENVIRONMENTAL EDUCATION INTERNSHIP
North Cascades Institute
Summer 2013

Undergraduate Internships at North Cascades Institute’s Environmental Learning Center

North Cascades Institute is seeking motivated undergraduate students to be summer interns at its Environmental Learning Center (ELC), located on the shores of Diablo Lake in North Cascades National Park. The Environmental Education intern will work under the supervision of Institute staff and graduate students. The internship is designed to provide job training as well as the practical application of learned skills. Interns will receive continuous support from mentors. Duties will include shadowing and co-teaching educational programs for youth and adults, assisting with Learning Center operations, and participating in Institute events, staff meetings, and program debriefs. In addition, interns will be responsible for completing an independent project of their choice that is relevant to their college degree program. This is a full-time position. Interns should expect to work five days (approximately forty hours) each week. Some weekend work is required. There is some flexibility with responsibilities based upon individual university requirements. It is the responsibility of the intern to complete paperwork with his or her college or university necessary to receive credit for the experience.

Qualifications
Required:
• Enthusiasm for the mission of North Cascades Institute
• Junior or Senior status at a university
• Some coursework in environmental or outdoor education or environmental science
• Experience working with children
• Willingness to live in a rural area
• Ability to hike four miles with a backpack
• Possession of current driver’s license; acceptable driving record for past three years
• CPR/First Aid Certification (more advanced certifications preferred)
• Criminal history disclosure form and background check will be required

Preferred:
• Wilderness First Responder Certification. Strong preference will be given to applicants with this certification. Interns without this certification will have more limited responsibilities.
• Experience living in a small community
• Experience working at a camp or residential education center
• Familiarity with Microsoft Office
• Ability to complete the full term of the internship

Responsibilities
Shadowing and Co-Teaching (50%): Shadow and co-teach (under the supervision of a supervisor) lessons and activities for ELC programs such as Family Getaways, Summer Camp, and Adult Programs; work with a mentor to evaluate teaching methods; assist supervisor with the development at least two original lesson plans that could be used with youth, family, and/or adult programs; assist with creation and maintenance of educational materials.